**Seeking Health Scientist Administrator with Expertise in Prevention Research and Methodology to join the National Institutes of Health Office of Disease Prevention**

The National Institutes of Health (NIH) [Office of Disease Prevention](https://prevention.nih.gov/) (ODP) is recruiting an experienced scientist with expertise in prevention research and methodology to serve as a [Health Scientist Administrator](https://www.usajobs.gov/GetJob/ViewDetails/381132300). Located in the [Division of Program Coordination, Planning, and Strategic Initiatives](http://dpcpsi.nih.gov/) within the Office of the Director, ODP’s mission is to improve public health by increasing the scope, quality, dissemination, and impact of prevention research supported by the NIH. The ODP Strategic Plan outlines a variety of activities designed to address the mission of the office. These activities represent a significant increase in the breadth and depth of the work of the office.

As a Health Scientist Administrator, you will use your scientific and program management expertise to:

* Identify and design research initiatives in disease prevention and develop creative strategies for advancing disease prevention in a variety of research areas;
* Develop and implement scientific program activities designed to assist with ongoing strategic planning, including the development of portfolio analysis tools, promoting the use of the best available methods in prevention research, assessing current research activities, identifying knowledge gaps, developing criteria for setting program priorities, and other future programmatic strategies relating to disease prevention;
* Conduct literature reviews to examine the current state of prevention research, identify research gaps, prepare research highlights summarizing and synthesizing the body of work, and make recommendations to leadership;
* Participate in the overall planning, development, and implementation of policies and procedures of the ODP and identify new research concepts, projects, and initiatives and formulate and develop Funding Opportunity Announcements to achieve objectives;
* Serve as a liaison to NIH Institutes and Centers and Offices, extramural research scientists, representatives of the health care industry, leaders within patient and professional organizations, and others within the field of disease prevention and provide assistance and guidance in developing disease prevention initiatives and partnerships;
* Utilize knowledge of the relationships among preventive medicine, biomedical, regulatory, and public health programs both inside and outside government to develop national scientific programming (e.g., symposia, special journal issues and supplements, conferences, and workshops) in disease prevention.

The ideal candidate for this position will have a Ph.D. or equivalent degree, experience in the design and analytic methods used in disease prevention research, extensive knowledge of the prevention research community to be able to leverage the network to promote collaborative research and outreach programs, **experience** in the development and evaluation of prevention interventions directly relevant to clinical and public health practice, strong writing and interpersonal skills.

The position will be advertised as a **GS-14, Health Scientist Administrator (Program Officer)**. To be considered, candidates must formally apply by visiting <http://www.jobs.nih.gov/globalrecruitment/>. Applications will be accepted from **September 19th to September 29, 2014.** For questions about the application process, please contact Keyonna Butler at [butlerke@mail.nih.gov](mailto:butlerke@mail.nih.gov) or (301) 594-4570.

The work site location in Bethesda, Maryland. Salary will be competitive and commensurate with experience and excellent benefits will be provided. All applicants will receive consideration without regard to ethnicity, gender, national origin, age, religion, disability, or sexual orientation. DHHS, NIH and ODP are Equal Opportunity Employers.

To learn more about ODP, please visit <http://prevention.nih.gov>.